

Keele University Students' Union

Newcastle-under-Lyme, Staffordshire. ST5 5BJ.

Keele University Students' Union Trustee Board

Cycle of Business

Introduction

This schedule details the annually recurring cycle of work to be undertaken by Trustees. It does not preclude other business from being undertaken as required and shall compliment the standing substantive business to be undertaken by Trustees on a meeting by meeting basis, as set out beneath.

This schedule shall be considered as a prompt and guide to aid Trustees in fulfilling their obligations and duties to Charity Law, Education Law and other relevant legislation and shall be referred to by the Chair and CEO In designing each meeting agenda.

Cycle of Business and Board meeting dates for 2024-2025

Cycle of Business

| Meeting | Date | Business to be conducted |
|--|---|--------------------------|
| Board of Trustees | Wednesday 4 th September 10am | |
| Finance HR and Compliance Sub Committee | Wednesday 13 th November 10am | |
| Student Engagement Sub Committee | Wednesday 20 th November 10am | |
| Board of Trustees | Wednesday 11 th December 10am | |
| Finance and HR and Compliance Sub Committee | Wednesday 12 th February 10am | |
| Board of Trustees | Wednesday 26 th March 10am | |
| Finance and HR and Compliance Sub Committee | Wednesday 14 th May 10am | |
| Student Engagement Sub Committee | Wednesday 4 th June 10am | |
| Board of Trustees | Wednesday 18 th June 10am | |

